



TOWN OF HOPKINTON

SELECT BOARD MEETING AGENDA

Tuesday, September 17, 2024 6:00 PM

Hopkinton Town Hall, 18 Main St, Hopkinton, MA - Room 215/216

(Executive Session will be held in Room 205)

ACTIONS TAKEN

- 6:00 PM** **CALL TO ORDER**
1. **EXECUTIVE SESSION**
a. Approve executive session minutes (8/6/24, 8/27/24, 9/10/24)
- 6:10 PM** **CALL TO ORDER - OPEN SESSION**
2. **PLEDGE OF ALLEGIANCE**
- 6:11 PM** **PUBLIC FORUM**
3. Residents are invited to share ideas, opinions or ask questions regarding Town Government.
- 6:20 PM** **CONSENT AGENDA**
4. The Select Board will consider the following consent agenda:
a. **MINUTES** - The Select Board will consider approving the Minutes of the August 27, 2024 meeting.

The Select Board approved the Consent Agenda. (5-0)

- 6:25 PM** **MBTA COMMUNITIES BYLAW**
5. The Select Board will receive an update on the Planning Board's MBTA Communities Bylaw process, which will lead to a Special Town Meeting this fall.
- 6:35 PM** **MEANS TESTED SENIOR TAX EXEMPTION**
6. The Select Board will discuss and determine the dollar amount of the exemption for the Means Tested Senior Citizen Property Tax Exemption applications for FY 25, which may be between 50% and 200%. The Select Board will discuss Clause 22I and Clause 22J of new legislation known as the HERO Act, as both must be accepted by local option at Town Meeting.
Supporting Exhibits: [Memos to Select Board from John Neas, Principal Assessor](#)

The Select Board adopted the Means-Tested Senior Tax Exemption at 200% of the Calendar Year 2023 Circuit Breaker Income Tax Credit for Fiscal Year 2025. (5-0)

- 6:50 PM** **HEALTH SERVICES DEPARTMENT STRATEGIC PLAN**
7. The Select Board will hear an overview of the new Strategic Plan for the Health Services Department.
Supporting Exhibits: [Strategic plan](#); [BOH Documents 2024](#)

- 7:05 PM** **SUSTAINABLE GREEN COMMITTEE CHARGE - REVISION**

8. The Select Board will consider revisions to the Charge of the Sustainable Green Committee which have been proposed by the Committee.
Supporting Exhibits: Draft Charge

The Select Board approved revisions to the Sustainable Green Committee Charge. (5-0)

7:15 PM 9. UPPER CHARLES TRAIL COMMITTEE CHARGE & COMMUNITY PRESERVATION PROJECT FUNDS

The Select Board will consider revisions to the Charge of the Upper Charles Trail Committee pursuant to the May 2023 Town Meeting vote, and review a letter from the Community Preservation Committee regarding funds appropriated for a portion of the Upper Charles Trail.

Supporting Exhibits: Proposed Charge Revisions; CPC Letter

The Select Board voted to disband the Upper Charles Trail Committee, request that the Town Manager, coordinating and collaborating with others, draft a new Charge for a single trails committee that will combine the duties of the Upper Charles Trail Committee and the Trail Coordination and Management Committee, and disband the Trail Coordination and Management Committee once the Select Board has voted to establish and appoint members to the new committee. (5-0)

7:40 PM 10. CENTER SCHOOL DISPOSITION

The Select Board will consider options for Center School, including those presented by the Permanent Building Committee at the June 18, 2024 meeting.

7:55 PM 11. WATER AND SEWER ADVISORY BOARD

The Select Board will consider establishing a new Water and Sewer Advisory Board and approving a Charge for the Board.

Supporting Exhibits: Draft Water and Sewer Advisory Board Charge Revised

The Select Board established a Water and Sewer Advisory Board which is advisory to the Select Board, with the Charge and membership as discussed by the Board. (4-1)

8:10 PM 12. FY26 BUDGET DISCUSSION

The Select Board will discuss the types of information that will be helpful for its October 1 discussion of the FY26 budget message to Town Departments.

The Select Board called a Special Town Meeting for November 18, 2024. (5-0)

8:15 PM 13. TOWN MANAGER REPORT

The Town Manager will report on the following:

- a. Main Street Corridor Project
- b. Town Department Position Vacancies

Supporting Exhibits: Town Manager Report

8:25 PM 14. LIAISON REPORTS/BOARD INVITES

Supporting Exhibit: FY26 Liaison Assignments

8:30 PM FUTURE BOARD AGENDA ITEMS

15. Board members will identify future agenda items.
1. Proposed approach to changes to the Charge, membership and work of the Upper Charles Trail Committee - (from May 2023 annual town meeting)
 2. Consider forming an Economic Development Advisory Council; Consider the Town's approach to economic development - Mannan (10/26/23); Herr (6/4/24)
 3. Liquefied Natural Gas (LNG) Plant Oversight and Advisory Committee - Mannan (7/11/23)
 4. Tax Relief Committee - Mary Jo LaFreniere (4/30/24)
 5. MBTA Communities zoning compliance by 12/31/24 - Ritterbusch (5/21/24)
 6. Update on Timothy Brennan issue - Clark (5/21/24) [Tabled 6/4/24]
 7. Establish a water and sewer advisory committee to manage PFAS, MWRA Connection, and enterprise funds - Herr, Mannan (5/21/24)
 8. Provide information/update on the matter concerning release of unredacted documents - Clark (6/4/24)
 9. Understand the options regarding Town Counsel and Labor Counsel. (7/16/24)
 10. Capital Projects review and prioritization (brainstorm strategy, policy and approach - Mannan (7/16/24)
 11. Schedule a meeting with the Affordable Housing Trust Fund Board - Mannan (8/27/24)
 12. Schedule a meeting with the Planning Board to discuss the MBTA Communities Bylaw - Ritterbusch (8/27/24)

8:35 PM ADJOURN

Correspondence to Select Board

1. Board of Appeals: Public Hearing Notice regarding 18 Cedar St.

Upcoming Select Board Meetings

1. October 1, 2024
2. October 15, 2024
3. November 12, 2024
4. November 19, 2024

Town Hall is accessible; the public may attend in person or remotely. If accommodations/modifications are needed, please contact the Town Manager's office at 508-497-9701 or [complete this form](#).

The listed matters on the agenda are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Unless an agenda item is a posted public hearing, the matter may be considered earlier than the indicated time if there are last minute cancellations or other unforeseen events which cause the Board to move more quickly through the agenda.

Members of the public are welcome to attend this in-person meeting at 18 Main St. or by the remote zoom connection provided. Please note that if a quorum of Select Board members are present in the meeting room the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.