



TOWN OF HOPKINTON SELECT BOARD MEETING AGENDA

Tuesday, July 16, 2024 6:00 PM

Hopkinton Town Hall, 18 Main St, Hopkinton, MA - Room 215/216
(Executive Session will be held in Room 205)

ACTIONS TAKEN

- 6:00 PM** **CALL TO ORDER**
1. **EXECUTIVE SESSION**
- a. Pursuant to *M.G.L. c.30A, §21(a)* (purpose 2) to consider strategy with respect to negotiations with non-union personnel (non-union Town employees);
 - b. Approval of executive session Minutes (7/9/2024).
- 6:30 PM** **CALL TO ORDER - OPEN SESSION**
2. **PLEDGE OF ALLEGIANCE**
- 6:31 PM** **PUBLIC FORUM**
3. Residents are invited to share ideas, opinions or ask questions regarding Town Government.
- 6:40 PM** **CONSENT AGENDA**
4. The Select Board will consider the following consent agenda:
- a. **AMENDMENT TO INTERMUNICIPAL AGREEMENT - Central Massachusetts Regional Stormwater Coalition** - The Select Board will consider authorizing the Interim Town Manager to sign an amendment to the Intermunicipal Agreement to change the lead community from Spencer to Shrewsbury.
 - b. **NEW TOWN EMPLOYEES** - The Select Board will consider confirming the Town Manager's appointment of Lisandra Mooney-Sanchez, Administrative Assistant, DPW; Shanyyn Dunn, Payroll Manager; Sarah Nordstrom, Benefits Administrator.
- Supporting Exhibits: Amendment to IMA - Central Mass. Regional Stormwater Coalition; Resumes
- The Select Board approved the Consent Agenda. (5-0)**
- 6:45 PM** **ANNUAL APPOINTMENTS - BOARDS, COMMITTEES, COMMISSIONS, AND OFFICIALS**
5. The Select Board will consider annual appointments to various Town boards, committees, commissions, and the appointment of certain Town officials:
- a. The Select Board will consider appointing members of the following boards and committees: Affordable Housing Trust Fund Board, Council on Aging, Marathon Committee, Personnel Committee, Trail Coordination and Management Committee, Woodville Historic District Commission
 - b. The Select Board will consider making the following appointments: Fence Viewer, Town Counsel, Labor Counsel, Animal Control Officer, Animal Inspector, Traffic Constables
- Supporting Exhibits: Board/Committee Annual Appointments; FY 2025 Town Manager and Select Board Appointments; Applications [here](#).

The Select Board appointed the following board/committee members: (5-0)

- James Burton to the Affordable Housing Trust Fund Board, term expiring 6/30/2027;
- Karen Mulik and Bob Levenson to the Personnel Committee, terms expiring 6/30/2027;
- Nancy Peters to the Woodville Historic District Commission, term expiring 6/30/2027.

The Select Board appointed Gale Levine, Paula Haas, Nancy Drawe (full members) and Sandra Story (associate member) to the Council on Aging, terms expiring 6/30/2027. (5-0)

The Select Board appointed Judith Pitasi, Jane Goodman, Alex Danahy, Craig Gormley, Chuck Wallace, Jacques Leduc and Jean Cann to the Marathon Committee, terms expiring 6/30/2027. (5-0)

The Select Board appointed the following Department representatives to the Marathon Committee, to terms expiring 6/30/2025: Joseph Bennett, Police Department; Gary Daugherty, Fire Department; Tim Persson, School Department; Mike Mansir, Dept. of Public Works. (5-0)

The Select Board appointed Peter LaGoy (at-large member) to the Trail Coordination and Management Committee, to a term expiring 6/30/2027. (5-0)

The Select Board voted to designate Mary Jo LaFreniere as the Chair's representative on the MetroWest Regional Transit Authority Advisory Board, to a term expiring 6/30/2025. (5-0)

The Select Board appointed the following Traffic Constables, to terms expiring 6/30/2027: (5-0)

Stephen Buckley	Kiley Davis	Kevin Riess Jr.
Robert Caron	Sara Jordan	Robert Savolt
Shannon Casey	Patrick O'Brien	John Shea
Carmen Cifuentes	Philip Powers	John Sheridan
Nicole Corsi	Ryan Reilly	Brenda Stanley

The Select Board appointed Ken Clark as a Traffic Constable, to a term expiring 6/30/2027. (4-0)

The Select Board confirmed the following Town Manager appointments, to terms expiring 6/30/2025: (5-0)

- Inspector of Animals - Elizabeth Jefferis
- Animal Control Officer - William Proctor
- Fence Viewer - Ed Harrow

7:05 PM CULTURAL COUNCIL VISIT/CULTURAL DISTRICT

6. The Select Board will hear an update on the planning and process to establish a Cultural District in Hopkinton.
Supporting Exhibits: Memo; Cultural District Asset Map

7:25 PM MUNICIPAL AGGREGATION PLAN

7. The Select Board will hear an update on the Municipal Aggregation plan and process.
Supporting Exhibits: Memo; Draft Municipal Aggregation Plan; Background Information

7:45 PM SUSTAINABLE GREEN COMMITTEE CHARGE

8. The Select Board will review a request of the Sustainable Green Committee to amend its Committee Charge.
Supporting Exhibits: Draft Amendment

8:00 PM TOWN MANAGER REPORT

9. Town Manager will report on the following:
- a. Main Street Corridor Project
 - b. Per-and Polyfluoroalkyl Substances (PFAS) treatment project
 - c. Massachusetts Water Resources Authority (MWRA) Southborough Interconnection project
 - d. Central Massachusetts Law Enforcement Council (CEMLEC) Renewal
- Supporting Exhibits: Town Manager Report

The Select Board authorized the Town Manager to execute the necessary documents to renew the Town's membership in the Central Mass. Law Enforcement Council. (5-0)

8:10 PM LIAISON REPORTS/BOARD INVITES

10. The Select Board will review and approve FY25 liaison assignments/committee memberships.
Supporting Exhibit: Draft FY25 Liaison List; MBTA Advisory Board Letter

The Select Board approved the FY25 liaison list and appointed Brian Herr to the Irvine-Todaro Properties Advisory Group (Select Board representative), and Joe Clark to the Open Space Preservation Commission (Select Board representative), to a term expiring 6/30/2026. (5-0)

8:30 PM FUTURE BOARD AGENDA ITEMS

11. Board members will identify future agenda items.
1. Proposed approach to changes to the Charge, membership and work of the Upper Charles Trail Committee - (from May 2023 annual town meeting)
 2. Consider forming an Economic Development Advisory Council; Consider the Town's approach to economic development - Mannan (10/26/23); Herr (6/4/24)
 3. Liquefied Natural Gas (LNG) Plant Oversight and Advisory Committee - Mannan (7/11/23)
 4. Tax Relief Committee - Mary Jo LaFreniere (4/30/24)
 5. MBTA Communities zoning compliance by 12/31/24 - Ritterbusch (5/21/24)
 6. Update on Timothy Brennan issue - Clark (5/21/24) [Tabled 6/4/24]
 7. Establish a water and sewer advisory committee to manage PFAS, MWRA Connection, and enterprise funds - Herr, Mannan (5/21/24)
 8. Consider instituting limits on Town Department authority on spending and hiring by end of July - Herr (5/21/24)
 9. Provide information/update on the matter concerning release of unredacted documents - Clark (6/4/24)

8:45 PM ADJOURN

1. Xfinity TV Notice of Price Increases
2. Board of Appeals Public Hearing Notice - 5 White St.

Upcoming Select Board Meetings

1. August 6, 2024
2. September 3, 2024
3. September 17, 2024

Town Hall is accessible; the public may attend in person or remotely. If accommodations/modifications are needed, please contact the Town Manager's office at 508-497-9701 or [complete this form](#).

The listed matters on the agenda are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Unless an agenda item is a posted public hearing, the matter may be considered earlier than the indicated time if there are last minute cancellations or other unforeseen events which cause the Board to move more quickly through the agenda.

Members of the public are welcome to attend this in-person meeting at 18 Main St. or by the remote zoom connection provided. Please note that if a quorum of Select Board members are present in the meeting room the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.